

Glasgow Engineering Futures Fellowships – Application Guidance

This application guidance has been put together to support you in preparing your application.

The vision and aim of the Glasgow Engineering Futures Fellowships scheme are to foster research leadership and advance the careers of underrepresented groups in engineering, while supporting the growth of the James Watt School of Engineering. The GEFF scheme will support this to be achieved in an equitable manner, securing an inclusive sustainable community essential to addressing global engineering challenges and delivering excellence in research and teaching.

Planning your application

The application is made up of two parts, **a three-page CV and a GEFF pro forma**. These will both be used in the longlisting process prior to stage 1 interview. The longlisting panel will consider these documents together with the GEFF job description. **You must submit both documents for your application to be considered.**

Preparing your Curriculum Vitae (CV)

You are asked to provide a three-page CV as part of your application.

To ensure your CV is accessible to the panel please consider the below style guide:

- Font style and size: Use a sans-serif font such as Arial, 14pt for the title and 12pt throughout. Avoid the use of italics and colour it reduces readability and accessibility.
- Margins, alignment, spacing: Use 2.54cm margins as standard, single spacing and left aligned text. Avoid the temptation to maximise space by decreasing the margins, spacing and justifying the text, it reduces readability and accessibility.
- Avoid including links as they will not be followed. If you are embedding links use appropriate descriptive text.
- Naming your file: Please name the file as CV + your full name.

To ensure your CV addresses the key role functions please consider including the headings below. Please note that these are suggested and candidates are to include them all, if not relevant.

- Education and Employment
- Research/Scholarship Outputs and Contributions
- Research Income
- Leadership and Development
- Teaching and Supervision
- Awards and Honours

Completing the pro forma

The GEF pro forma is divided up into 8 sections with different word counts. The pro forma is designed to collect information in addition to your CV to support the GEF recruitment process. Sections 2-9 should be written in as a narrative, where narrative refers to a structured written description which contextualises a broad range of relevant skills and experience. Sections 4-8 focus on how you will use this fellowship and the time, resources and capacity it will enable.

1. Applicant Information

Here we are looking for your full name and choice of Research Division within the James Watt School of Engineering. You can [explore the 5 research divisions on this webpage](#).

2. Research Summary

We would like you to summarise the key findings of your research to date. Consider highlighting any links to your Research Vision. This section should be a maximum of 250 words.

3. Contribution to Knowledge

Use this section to describe your contributions to knowledge to date. You may wish to refer to the generation of new ideas, tools and techniques and a broad range of outputs (no more than five). For clarity, outputs include original publications, open data sets, software, commercial or interventional products or tools, clinical practice developments, educational products, policy publications, and conference publications. This section should be a maximum of 500 words.

4. Research Vision

You are being asked to share a short description of the goals and predicted impact of the research you plan to undertake as a GEF. While this should be written for an expert audience, you should aim to give the big picture of your research plan. You might want to refer to how this connects or builds on your research to date, complements and strengthens established research in the selected Research Division and the wider School. This section should be a maximum of 500 words.

5. Teaching Vision

As you progress in your fellowship you will contribute high quality teaching to the School ([JWSE Teaching Disciplines](#)). In this section you should share your vision for teaching contributions as a GEF Fellow. You may wish to refer to your approach to design and effective delivery of teaching. This section should be a maximum of 300 words.

6. Your Development

This fellowship aims to support and develop talented emerging research leaders. In this section describe the how this fellowship will support your development. You may wish to mention key professional development areas and opportunities you have identified. This section should be a maximum of 250 words.

7. Collegiality

Collegiality is essential in research and a thriving research culture. At Glasgow, collegiality is one of five Research Culture priorities and a threshold criterion in our academic promotions processes. Use this space to detail examples of collegiality from your own career so far. This section should be a maximum of 300 words.

8. Additional Information

This section is optional. It should be utilised to share any relevant additional information such as career breaks, secondments and well as barriers or mitigating circumstances. This section should be a maximum of 250 words.