

# STUDENT SERVICES ENQUIRY TEAM

Always  
connected



Always  
learning



Always  
here



[www.glasgow.ac.uk/sset](http://www.glasgow.ac.uk/sset)



[www.glasgow.ac.uk/reachout](http://www.glasgow.ac.uk/reachout)



+44 (0) 141 330 7000

## Financial Registration Guide – SLC Funded Students

This guide is for students that wish to complete Financial Registration by paying their fees with Student Loans Company Funding.

### Contents

Entering Registration.....	2
Step 1. Introduction .....	3
Step 2. My Academics.....	5
Step 3. Financial Registration Balance .....	6
Step 4. Payment Options .....	8
Step 5. Payment by SAAS .....	9
Step 6. Payment by SLC.....	10
Full SLC Funding .....	13
Completing Registration .....	15
Partial SLC Funding.....	16
No SLC Reference .....	17

## Entering Registration

Upon logging in, if you have outstanding Registration you should land on the Welcome to Registration Grid. Click on the Financial Registration button.

0809515 Test Student Two

### Welcome to Registration

To become a fully registered student, you must complete both Academic and Financial Registration. You may experience a short delay when launching Registration for the first time, so please be patient.

If you are not a national of the UK or Ireland you must complete an additional stage by presenting your passport and biometric identity card, if you have one, so that your identity and entitlement to study can be confirmed in person. Please note even if you have completed all steps of Academic Registration, your Academic Registration status will not show as completed until you have completed Visa Registration.

[Visa Registration](#)

Please be aware that you will not be able to enrol in classes until you have completed Academic Registration. If you are a Part-Time student you may want to enrol in classes before completing Financial Registration, this will make sure that your tuition balance is as up to date as possible.

When completing Registration, you will need to confirm each step as complete before moving on. You can go back to edit any completed step before confirming your registration. You can leave Registration by clicking Exit or X on a mobile device – you can then return to the last completed step at another time. Please do not use the Back button on your web browser.

You may be asked for the following during Registration, so please be prepared:

- Photograph
- Any SAAS or SLC Reference numbers
- Any Financial Sponsor guarantee letter
- Visa/Passport

Career	Term	Academic Plan	Academic Registration Status	Academic Registration	Financial Registration Status	Financial Registration	Fully Registered?
UG	2022	XL35-2354	Completed	✓	Not Completed	<a href="#">Financial Registration</a>	Not Completed

If you don't land on the Welcome to Registration grid, you can still access your Registration by clicking on the Registration tile.

### Student Homepage

Registration  
Current Term: Not Complete ✗  
Prior Term: Not Complete ✗

Enrollment

Academics

Finances  
Outstanding Charges

Additional Preferences

Personal Information

Adviser Information

Help

Your New Student Homepage

Your Student Homepage  
SAY HELLO TO YOUR NEW STUDENT HOMEPAGE

Manage Classes

## Step 1. Introduction

In Financial Registration you will see the Activity Guide on the left which keeps track of your progress.

The screenshot shows a web application window titled "Financial Registration-82". At the top left, there is an "Exit" button. Below the title bar, the user ID "0809515" and name "Test Student Two" are displayed. On the left side, a vertical sidebar contains a list of 12 steps. Step 1, "Introduction", is highlighted in green and labeled "In Progress". The other steps are labeled "Not Started". The main content area is titled "Step 1 of 12: Introduction" and contains the following text:

During Financial Registration, you tell us how you are planning on paying your Tuition Fees (and Bench Fees in some cases). You can expand any of the sections below for more information.

**Moving through Registration**  
Please press Confirm to mark each step complete and then click Next to move through the Registration steps. Once your Financial Registration Balance is £0, you'll be taken to the Completion step.

Below the text are four expandable sections:

- ▶ Self-Funded Students
- ▶ Funded/Sponsored Students
- ▶ Part-Time Students
- ▶ Lifelong Learning Students

A blue "Confirm" button is located in the top right corner of the main content area.

Please read the information on screen. You can expand any sections that are relevant. Then Press Confirm.

This screenshot shows the same "Financial Registration-82" interface, but with the "Self-Funded Students" section expanded. The "Confirm" button in the top right corner is now highlighted with a purple border. The expanded section contains the following text:

If you're funding your own studies, getting financial help from family or friends, or if an external funder has paid your sponsorship to you directly, then you are a self-funded student.

You can find information on the payment options available to self-funded students here: [Payment Methods](#)

If you're a new, International student you won't be able to set up a Direct Debit until you arrive in the UK and have a UK bank account. If you'd still like to pay by Direct Debit then you must confirm that you'll set up a Direct Debit when you arrive in the UK and then pay a minimum of 60% of your Financial Registration Balance to complete Financial Registration. Your Direct Debit will need to be set up before the start of term.

Below this text are the same four expandable sections as in the previous screenshot:

- ▶ Funded/Sponsored Students
- ▶ Part-Time Students
- ▶ Lifelong Learning Students

Pressing Confirm will mark the step as Complete on the Activity Guide. The Next button will then be available. Click Next.

The screenshot shows a web application window titled "Financial Registration-82". At the top right, there is a "Next >" button highlighted with a red box. Below the title bar, the user ID "ID: 0809515 Test Student Two" is displayed. On the left side, there is a vertical progress bar with 12 steps. Step 1, "Introduction", is highlighted in green and marked as "Complete". The other steps are "Not Started".

**Step 1 of 12: Introduction** Confirm

During Financial Registration, you tell us how you are planning on paying your Tuition Fees (and Bench Fees in some cases). You can expand any of the sections below for more information.

**Moving through Registration**  
Please press Confirm to mark each step complete and then click Next to move through the Registration steps. Once your Financial Registration Balance is £0, you'll be taken to the Completion step.

**Self-Funded Students**

If you're funding your own studies, getting financial help from family or friends, or if an external funder has paid your sponsorship to you directly, then you are a self-funded student. You can find information on the payment options available to self-funded students here: [Payment Methods](#)

If you're a new, International student you won't be able to set up a Direct Debit until you arrive in the UK and have a UK bank account. If you'd still like to pay by Direct Debit then you must confirm that you'll set up a Direct Debit when you arrive in the UK and then pay a minimum of 60% of your Financial Registration Balance to complete Financial Registration. Your Direct Debit will need to be set up before the start of term.

- Funded/Sponsored Students**
- Part-Time Students**
- Lifelong Learning Students**

**Progress Bar:**

- 1 Introduction Complete
- 2 My Academics Not Started
- 3 Financial Registration Balance Not Started
- 4 Payment Options Not Started
- 5 Payment by SAAS Not Started
- 6 Payment by SLC Not Started
- 7 Sponsorship Not Started
- 8 Payment by Card Not Started
- 9 Direct Debit Not Started
- 10 Manual Instalment Not Started
- 11 Payment by Cheque Not Started
- 12 Completion Not Started

## Step 2. My Academics

Read the information provided. If the information listed is not accurate, you can use the My Adviser of Studies button to contact your adviser.

Financial Registration-82

ID: 0809515 Test Student Two

1 Introduction Complete

2 **My Academics** In Progress

3 Financial Registration Balance Not Started

4 Payment Options Not Started

5 Payment by SAAS Not Started

6 Payment by SLC Not Started

7 Sponsorship Not Started

8 Payment by Card Not Started

9 Direct Debit Not Started

10 Manual Instalment Not Started

11 Payment by Cheque Not Started

12 Completion Not Started

### Step 2 of 12: My Academics

Please review your academic details below. Do not continue to the next step until the information is correct. If any of the information is incorrect, please contact your Adviser of Studies before continuing with Registration.

You can contact your Adviser using this button: [My Adviser of Studies](#)

I accept these details  No

Career: Undergraduate  
Program: Bachelor of Arts (SocSci(Hons))  
Plan : BA Community Development (Hons)  
Approved Academic Load: Full-Time  
Level: Fourth Year  
Form of Study: Class Enrollment  
Tuition Residency: Home

Confirm

If the information is correct, move the I accept these details slider to Yes. The Confirm button will then be available. Click Confirm. The Next button will then be available. Click Next.

Financial Registration-82

ID: 0809515 Test Student Two

1 Introduction Complete

2 **My Academics** Complete

3 Financial Registration Balance Not Started

4 Payment Options Not Started

6 Payment by SAAS Not Started

6 Payment by SLC Not Started

7 Sponsorship Not Started

8 Payment by Card Not Started

9 Direct Debit Not Started

10 Manual Instalment Not Started

11 Payment by Cheque Not Started

12 Completion Not Started

### Step 2 of 12: My Academics

Please review your academic details below. Do not continue to the next step until the information is correct. If any of the information is incorrect, please contact your Adviser of Studies before continuing with Registration.

You can contact your Adviser using this button: [My Adviser of Studies](#)

I accept these details  Yes

Career: Undergraduate  
Program: Bachelor of Arts (SocSci(Hons))  
Plan : BA Community Development (Hons)  
Approved Academic Load: Full-Time  
Level: Fourth Year  
Form of Study: Class Enrollment  
Tuition Residency: Home

Confirm

Next

### Step 3. Financial Registration Balance

Read the information displayed. If you have any questions about your Financial Registration Balance, you should raise an IT helpdesk request.

The screenshot shows the 'Financial Registration-82' interface. On the left is a progress bar with 12 steps. Step 3, 'Financial Registration Balance', is highlighted as 'In Progress'. The main content area displays 'Step 3 of 12: Financial Registration Balance' with a 'Confirm' button. Below this, it explains that the balance is made up of unpaid charges: Current Year Tuition Fee, Current Year Bench Fee, and Prior Year Charges. It also mentions the University of Glasgow Refund and Withdrawal policy. A text box shows the 'Financial Registration Balance' as 1820.00. There are two tables: 'Current Year Balance' and 'Estimated Part Time Tuition Fees'. The 'Current Year Balance' table has one row for the academic year 2022-23 with a balance due of 1820.00. The 'Estimated Part Time Tuition Fees' table is empty. A 'Summary of Financial Aid / Scholarship' section shows 'No Financial Aid Awarded'.

Academic Year	Description of Charges	Charges	Payments and Credits	Balance Due
2022-23	Fin Reg - Tuition Fees UG	1820.00	0.00	1820.00

Academic Year	No. of Credits to Pay	Value of Credits	Tuition fees already charged	Balance Due
				0.00

Name of Award	Amount
No Financial Aid Awarded	

Further information is available by clicking on the small i-bubbles. Click x to close the i-bubble.

This screenshot is identical to the previous one but with a 'Financial Registration Balance Help' popup window open. The popup contains the following text: 'Your Financial Registration balance includes: • Tuition Fees for the current academic year • Bench Fees for the current academic year • Any unpaid charges for prior academic years'. It also states: 'Your balance will be reduced by any payments made (including any Financial Aid applied by your School or College). All amounts are in GBP'. The background interface is dimmed, and the 'i' bubble next to the step title and the 'x' bubble on the popup are highlighted with red boxes.

Press Confirm.

Financial Registration-82

ID: 0809515 Test Student Two

1 Introduction Complete

2 My Academics Complete

3 **Financial Registration Balance** In Progress

4 Payment Options Not Started

5 Payment by SAAS Not Started

6 Payment by SLC Not Started

7 Sponsorship Not Started

8 Payment by Card Not Started

9 Direct Debit Not Started

10 Manual Instalment Not Started

11 Payment by Cheque Not Started

12 Completion

### Step 3 of 12: Financial Registration Balance

This step shows your Financial Registration Balance which is made up of the following unpaid charges:

- Current Year Tuition Fee
- Current Year Bench Fee (where appropriate)
- Prior Year Charges (including Tuition, Bench and Accommodation fees).

Details of the University of Glasgow Refund and Withdrawal policy are available here; please read through these policies before moving on:

[Refund Policy](#)  
[Withdrawal Policy](#)

If you have any questions about your Financial Registration Balance, please contact the IT Helpdesk

**Financial Registration Balance**

**Current Year Balance**

Academic Year	Description of Charges	Charges	Payments and Credits	Balance Due
2022-23	Fin Reg - Tuition Fees UG	1820.00	0.00	1820.00

**Estimated Part Time Tuition Fees**

Academic Year	No. of Credits to Pay	Value of Credits	Tuition fees already charged	Balance Due
				0.00

**Summary of Financial Aid / Scholarship**

Name of Award	Amount
No Financial Aid Awarded	

Confirm

The Next button will then be available. Click Next.

Financial Registration-82

ID: 0809515 Test Student Two

1 Introduction Complete

2 My Academics Complete

3 **Financial Registration Balance** Complete

4 Payment Options Not Started

5 Payment by SAAS Not Started

6 Payment by SLC Not Started

7 Sponsorship Not Started

8 Payment by Card Not Started

9 Direct Debit Not Started

10 Manual Instalment Not Started

11 Payment by Cheque Not Started

12 Completion

### Step 3 of 12: Financial Registration Balance

This step shows your Financial Registration Balance which is made up of the following unpaid charges:

- Current Year Tuition Fee
- Current Year Bench Fee (where appropriate)
- Prior Year Charges (including Tuition, Bench and Accommodation fees).

Details of the University of Glasgow Refund and Withdrawal policy are available here; please read through these policies before moving on:

[Refund Policy](#)  
[Withdrawal Policy](#)

If you have any questions about your Financial Registration Balance, please contact the IT Helpdesk

**Financial Registration Balance**

**Current Year Balance**

Academic Year	Description of Charges	Charges	Payments and Credits	Balance Due
2022-23	Fin Reg - Tuition Fees UG	1820.00	0.00	1820.00

**Estimated Part Time Tuition Fees**

Academic Year	No. of Credits to Pay	Value of Credits	Tuition fees already charged	Balance Due
				0.00

**Summary of Financial Aid / Scholarship**

Name of Award	Amount
No Financial Aid Awarded	

Next

## Step 4. Payment Options

Read the information provided. Then press Confirm.

The screenshot shows a web application window titled "Financial Registration-82". At the top left, there is an "Exit" button. At the top right, there is a "Previous" button. Below the title bar, the user ID "0809515" and the name "Test Student Two" are displayed. On the left side, there is a vertical navigation menu with 12 steps. Step 4, "Payment Options", is highlighted in green and labeled "In Progress". The main content area displays the title "Step 4 of 12: Payment Options" and a "Confirm" button highlighted with a red box. The text in the main area reads: "To complete Financial Registration, your Financial Registration balance must be £0. Your balance can be cleared by: • Providing your SAAS or SLC information, • Paying in full by Credit or Debit Card, • Providing your sponsor guarantee letter, • Your School or College applying Sponsorship (Financial Aid), • Setting up a Direct Debit or Manual Instalment plan, or • Paying by cheque or bank transfer. You can choose more than one payment option if needed. Some payment options will need additional information, or input from our Finance Team before you can complete Registration. You will be able to see what's needed on the relevant step."

The Next button will then be available. Click Next.

The screenshot shows the same web application window as above. The "Confirm" button is now greyed out, and a "Next" button has appeared to its right, highlighted with a red box. The rest of the interface, including the navigation menu and the main content area, remains the same.

## Step 5. Payment by SAAS

Leave the *Would you like to select this payment option* slider at No and click Confirm.

The screenshot shows the 'Financial Registration-82' interface. At the top, there is an 'Exit' button and a 'Previous' button. The user ID is '0809515' and the name is 'Test Student Two'. A progress bar on the left shows steps 1 through 8, with 'Payment by SAAS' (Step 5) highlighted in green and marked 'In Progress'. The main content area is titled 'Step 5 of 12: Payment by SAAS'. It contains the question 'Would you like to select this Payment Option?' with a 'No' slider selected. Below this is the text 'SAAS funding is available to most Scottish students as well as certain EU students.' and a section for 'Financial Registration Balance' with a value of '1820.00'. At the bottom, there is a confirmation question 'I confirm that SAAS is paying my fees' with a 'No' slider selected. A red box highlights the 'Confirm' button in the top right corner.

The Next button will then be available. Click Next.

The screenshot shows the 'Financial Registration-82' interface after the 'Confirm' button has been clicked. The 'Next' button is now highlighted with a red box. The progress bar on the left shows 'Payment by SAAS' (Step 5) as 'Complete'. The main content area is the same as in the previous screenshot, but the 'Confirm' button is now disabled (greyed out). The 'Next' button is now active and highlighted.

## Step 6. Payment by SLC

Update the *Would you like to select this Payment Option* slider to Yes.

The screenshot shows the 'Financial Registration-82' interface. The left sidebar lists steps 1 through 8, with 'Payment by SLC' (Step 6) highlighted in green and marked 'In Progress'. The main content area displays 'Step 6 of 12: Payment by SLC'. It includes a 'Confirm' button in the top right. The question 'Would you like to select this Payment Option?' has a 'Yes' slider that is currently selected. Below this, it states 'SLC funding may be available to students from England, Northern Ireland and Wales'. A 'Financial Registration Balance' of 1820.00 is shown in a text box. At the bottom, there is a confirmation question: 'I confirm that SLC is paying my fees' with a 'No' slider.

Update the *I confirm that SLC is paying my fees* slider to Yes.

This screenshot shows the same 'Financial Registration-82' interface, but with an additional step, 'Direct Debit' (Step 9), added to the sidebar. The 'Payment by SLC' step remains highlighted. The 'Would you like to select this Payment Option?' slider is still set to 'Yes'. The 'Financial Registration Balance' remains 1820.00. The 'I confirm that SLC is paying my fees' slider is now set to 'Yes'. A new section titled 'Sponsor Declaration' is visible, stating 'You must agree to the sponsor declaration below before continuing.' and 'I agree that if the sponsor indicated fails to pay all or some of my tuition and bench fees, that I will be liable for the balance due'. Below this, the question 'I confirm that I have read and understand the Sponsor Declaration' has a 'No' slider.

The Sponsor Declaration is then displayed. Update the *I confirm that I have read and understood the sponsor declaration* slider to Yes. Additional information will then be presented.

Financial Registration-82

Exit Previous

ID: 0809515 Test Student Two

- 1 Introduction Complete
- 2 My Academics Complete
- 3 Financial Registration Balance Complete
- 4 Payment Options Complete
- 5 Payment by SAAS Complete
- 6 Payment by SLC In Progress**
- 7 Sponsorship Not Started
- 8 Payment by Card Not Started
- 9 Direct Debit Not Started
- 10 Manual Instalment Not Started
- 11 Payment by Cheque Not Started
- 12 Completion Not Started

### Step 6 of 12: Payment by SLC

Would you like to select this Payment Option?  Yes

SLC funding may be available to students from England, Northern Ireland and Wales

**Financial Registration Balance**

1820.00

I confirm that SLC is paying my fees  Yes

#### Sponsor Declaration

You must agree to the sponsor declaration below before continuing.

**'I agree that if the sponsor indicated fails to pay all or some of my tuition and bench fees, that I will be liable for the balance due'**

I confirm that I have read and understand the Sponsor Declaration  Yes

#### SLC Funding Information

Please provide your SLC student support number and, if known, the amount of funding you expect from SLC for your tuition fees.

**SLC Support Number**

Enter your 13-digit SLC Support Number, if known

Please indicate here if you expect SLC to pay your Full Fee

Do you expect SLC to cover your full fee?  Partial

**Amount**

If you expect SLC to pay only part of your fees, please enter the amount here:(in £)

Do you have an SLC Support Number?  Yes

Confirm

Fill in the relevant answers. If you have a SLC reference number, enter it in the relevant box. If you don't have a SLC Reference number, please see the information here – [No SLC Reference](#).

The screenshot shows a web form titled "Financial Registration-82" with a navigation bar at the top containing "Exit" and "Previous" buttons. The user ID is "0809515" and the student name is "Test Student Two". A progress sidebar on the left lists 12 steps: 1. Introduction (Complete), 2. My Academics (Complete), 3. Financial Registration Balance (Complete), 4. Payment Options (Complete), 5. Payment by SAAS (Complete), 6. Payment by SLC (In Progress), 7. Sponsorship (Not Started), 8. Payment by Card (Not Started), 9. Direct Debit (Not Started), 10. Manual Instalment (Not Started), 11. Payment by Cheque (Not Started), and 12. Completion (Not Started). The main content area is titled "Step 6 of 12: Payment by SLC" and includes a "Confirm" button. The form contains several sections: "Would you like to select this Payment Option?" with a "Yes" radio button; "Financial Registration Balance" with a text box containing "1820.00"; "I confirm that SLC is paying my fees" with a "Yes" radio button; "Sponsor Declaration" with a bolded statement and a "Yes" radio button; "SLC Funding Information" with a text box for the SLC student support number (containing "SAAS12345698A") and a "Do you expect SLC to cover your full fee?" question with a "Partial" radio button; and "Amount" with a text box for the amount if SLC is not covering the full fee. The "Do you have an SLC Support Number?" question at the bottom has a "Yes" radio button.

If SLC is paying your full fee, please follow the steps below. If SLC is paying part of your fee, please click here: [Partial SLC Funding](#)

## Full SLC Funding

Update the *Do you expect SLC to cover your full fee* slider to Full. You will then see a notification confirming that your Financial Registration balance has changed. Press OK to clear this message. The balance displayed on the step will also update.

Financial Registration-82

ID: 0809515 Test Student Two

1 Introduction Complete

2 My Academics Complete

3 Financial Registration Balance Complete

4 Payment Options Complete

5 Payment by SAAS Complete

6 Payment by SLC In Progress

7 Sponsorship Not Started

8 Payment by Card Not Started

9 Direct Debit Not Started

10 Manual Instalment Not Started

11 Payment by Cheque Not Started

12 Completion Not Started

Step 6 of 12: Payment by SLC

Would you like to select this Payment Option?  No

SLC funding may be available to students from England, Northern Ireland and Wales

Financial Registration Balance 0.00

I confirm that SLC is paying my fees  Yes

Sponsorship Declaration: Your Financial Registration Balance was changed from 1820 to 0. I agree to pay my Financial Registration balance and bench fees, that I will be liable for the

I confirm that I have read and understand the Sponsor Declaration  Yes

SLC Funding Information

Please provide your SLC student support number and, if known, the amount of funding you expect from SLC for your tuition fees.

SLC Support Number SAAS12345698A

Enter your 13-digit SLC Support Number, if known

Please indicate here if you expect SLC to pay your Full Fee

Do you expect SLC to cover your full fee?  Full

Amount

Do you have an SLC Support Number?  Yes

Confirm

OK

Then press Confirm.

Financial Registration-82

Exit Previous

ID: 0809515 Test Student Two

- 1 Introduction Complete
- 2 My Academics Complete
- 3 Financial Registration Balance Complete
- 4 Payment Options Complete
- 5 Payment by SAAS Complete
- 6 Payment by SLC In Progress**
- 7 Sponsorship Not Started
- 8 Payment by Card Not Started
- 9 Direct Debit Not Started
- 10 Manual Instalment Not Started
- 11 Payment by Cheque Not Started
- 12 Completion Not Started

### Step 6 of 12: Payment by SLC

Would you like to select this Payment Option?  No

SLC funding may be available to students from England, Northern Ireland and Wales

**Financial Registration Balance**

0.00

I confirm that SLC is paying my fees  Yes

**Sponsor Declaration**

You must agree to the sponsor declaration below before continuing.

**'I agree that if the sponsor indicated fails to pay all or some of my tuition and bench fees, that I will be liable for the balance due'**

I confirm that I have read and understand the Sponsor Declaration  Yes

**SLC Funding Information**

Please provide your SLC student support number and, if known, the amount of funding you expect from SLC for your tuition fees.

**SLC Support Number**

Enter your 13-digit SLC Support Number, if known SAAS12345698A

Please indicate here if you expect SLC to pay your Full Fee

Do you expect SLC to cover your full fee?  Full

**Amount**

Do you have an SLC Support Number?  Yes

Confirm

## Completing Registration

Once your Financial Registration Balance is 0, you will be taken directly to step 12 to Complete Registration. Click the Complete Registration button.

The screenshot shows the 'Financial Registration-82' window. At the top, there is an 'Exit' button and a 'Previous' button. Below the title bar, the user ID '0809515' and name 'Test Student Two' are displayed. A sidebar on the left lists 12 steps, with step 12 'Completion' highlighted in green and marked 'In Progress'. The main content area is titled 'Step 12 of 12: Completion' and includes an information icon. Below this, a message states: 'If for any reason you do not want to complete Financial Registration at this point, you can click 'Exit' but you must then return to complete Financial Registration at a later time.' A 'Financial Registration Balance' field shows '0.00'. A red box highlights the 'Complete Registration' button in the top right corner.

You will see a message confirming that Financial Registration is complete. Press OK to clear this message.

The screenshot shows the same 'Financial Registration-82' window, but with a confirmation dialog box overlaid. The dialog box has a white background and contains the following text: 'You have completed Financial Registration. Congratulations you have successfully completed Financial Registration, Select OK to return to the Registration Homepage.' Below the text are two buttons: 'OK' and 'Cancel'. The 'OK' button is highlighted with a red box. The background interface is dimmed.

Once your Registration is complete, you will be taken to the Welcome to Registration Grid where your status will be updated. If you want to return to your Student Homepage, press the Home icon.

Financial Registration Welcome to Registration

0809515 Test Student Two

### Welcome to Registration

To become a fully registered student, you must complete both Academic and Financial Registration. You may experience a short delay when launching Registration for the first time, so please be patient.

If you are not a national of the UK or Ireland you must complete an additional stage by presenting your passport and biometric identity card, if you have one, so that your identity and entitlement to study can be confirmed in person. Please note even if you have completed all steps of Academic Registration, your Academic Registration status will not show as completed until you have completed Visa Registration.

[Visa Registration](#)

Please be aware that you will not be able to enrol in classes until you have completed Academic Registration. If you are a Part-Time student you may want to enrol in classes before completing Financial Registration; this will make sure that your tuition balance is as up to date as possible.

When completing Registration, you will need to confirm each step as complete before moving on. You can go back to edit any completed step before confirming your registration. You can leave Registration by clicking Exit or X on a mobile device – you can then return to the last completed step at another time. Please do not use the Back button on your web browser.

You may be asked for the following during Registration, so please be prepared:

- Photograph
- Any SAAS or SLC Reference numbers
- Any Financial Sponsor guarantee letter
- Visa/Passport

Career	Term	Academic Plan	Academic Registration Status	Academic Registration	Financial Registration Status	Financial Registration	Fully Registered?
UG	2022	XL35-2354	Completed	Completed	Completed	Completed	Completed

## Partial SLC Funding

If SLC is paying part of your fee only, please enter the amount you expect them to pay in the relevant box.

### SLC Funding Information

Please provide your SLC student support number and, if known, the amount of funding you expect from SLC for your tuition fees.

**SLC Support Number**

Enter your 13-digit SLC Support Number, if known

Please indicate here if you expect SLC to pay your Full Fee

Do you expect SLC to cover your full fee?  Full Fee  Partial

**Amount**

If you expect SLC to pay only part of your fees, please enter the amount here: (in £)

Do you have an SLC Support Number?  Yes  No

Your Financial Registration Balance will update accordingly. You can then press Confirm and then Next to move onto other payment options.

**Financial Registration-82**

ID: 0809515 Test Student Two

**Step 6 of 12: Payment by SLC**

Would you like to select this Payment Option?  No

SLC funding may be available to students from England, Northern Ireland and Wales

**Financial Registration Balance**  
1,320

I confirm that SLC is paying my fees  Yes

**Sponsor Declaration**

You must agree to the sponsor declaration below before continuing.

**'I agree that if the sponsor indicated fails to pay all or some of my tuition and bench fees, that I will be liable for the balance due'**

I confirm that I have read and understand the Sponsor Declaration  Yes

**SLC Funding Information**

Please provide your SLC student support number and, if known, the amount of funding you expect from SLC for your tuition fees.

**SLC Support Number**

Enter your 13-digit SLC Support Number, if known: SAAS12345698A

Please indicate here if you expect SLC to pay your Full Fee

Do you expect SLC to cover your full fee?  Partial

**Amount**

If you expect SLC to pay only part of your fees, please enter the amount here:(in £) 500

Do you have an SLC Support Number?  Yes

**Confirm**

**Progress Sidebar:**

- 1 Introduction Complete
- 2 My Academics Complete
- 3 Financial Registration Balance Complete
- 4 Payment Options Complete
- 5 Payment by SAAS Complete
- 6 Payment by SLC In Progress
- 7 Sponsorship Not Started
- 8 Payment by Card Not Started
- 9 Direct Debit Not Started
- 10 Manual Instalment Not Started
- 11 Payment by Cheque Not Started
- 12 Completion Not Started

### No SLC Reference

If you don't have a SAAS reference number yet, please update the *Do you have a SLC Reference number* slider to No. You'll then be advised that you can't complete Registration until you have this number. Please return to complete Registration once you receive this number from SLC.